

Meeting: Tuesday June 8th, 6pm
 Attendance: all in attendance

President	<ul style="list-style-type: none"> - General Check-in with executives - AKCESS name change - AKC updates <ul style="list-style-type: none"> - Campus tours - Mailing list - PAPM Formal - CUSA leadership conference?
VP Finance	<ul style="list-style-type: none"> - Budget Planning - Fundraisers - Reimbursement & Financing Policy
VP Coms	<ul style="list-style-type: none"> - Website remodel - Pride
VP Social	<ul style="list-style-type: none"> - Summer Merch
VP Academics	<ul style="list-style-type: none"> - Initiatives
VP Community Outreach	<ul style="list-style-type: none"> - Resources - Contacting embassies?
Equity	<ul style="list-style-type: none"> - Updates

Minutes:

AKC updates:

- Maisie asked Lisa and Shannon about campus tours - might open up w/ restrictions easing but closed for now, will check in again at end of summer, Maisie will not be in Ottawa past June so someone else may need to take lead on videos
- Mailing list - we can't collect emails directly from AKC for privacy, but they can voluntarily give us emails and we send our own mailletter. (that's how BGINSS does it)

AKCESS name change:

- Ideas include PAPMSS, SSOPAPM, PAPMSA, SAPAPM, & PAPMESS
- Maybe we follow BGINSS society's lead - not using acronym a lot, going by PAPM Students' Society?
- Taking suggestions from PAPM students - Instagram question box/comments, gives some opportunity for involvement but low time commitment for followers (compared to Google Forms, etc)
 - Comms and Academic will collaborate on this, Comms will make a graphic

PAPM formal (!!):

- It is a possibility for winter, but risk management should be consulted before planning anything concrete (ie venue), Maisie will reach out to risk management

VP Finance:

- Is getting handover documents from Q next week

- Jay has a draft budget done, but will be meeting with each exec/pair to confirm plans and will confirm funding amounts over summer
- Fundraising events: because of no in-person events last year, we can balance budget with event tickets (can be \$2 ish), or other small ways to fundraise at existing events
- Gift cards/smaller prizes can be purchased and reimbursed later by Jay, but larger purchases give Jay a two week heads up and AKCESS account will pay for it (stuff over \$100)
- Ben: let's capitalize on mandatory events (lectures, academic orientation, mentorship events, etc) and have little stuff to buy (snacks, stickers, etc) to avoid gatekeeping social events and potentially lessening turnout. Brian: sell snacks, doesn't need to be homemade (undercut vending machine industry!!!)

VP COMMS:

- Website upgrades: will gather resources with Annabelle, budget from Jay, aiming to have it completed two weeks before fall term begins
 - Master calendar - please give one or two weeks notice for all events
- Pride: working with Annabelle on resource post, will be done this week and posted soon after :)
- Three people responded to grad celebration post! :)
- Merch design contest - no entries yet, but will wait until last day in case of late submissions
 - Exec can enter too, just will not be involved with judging.
- Indigenous history month: may share resources, may share history of land where Carleton is located or new names of CU buildings, may raise awareness of Indigenous issues happening now

VP Social:

- Merch! - Bucket hats and tote bags are going well, vendors are finalized, we will be buying from Vistaprint for tote bags (about \$12 each from them, thinking \$15 price), and navy/yellow bucket hats with last year's logo, about \$20-22 price from 4InPrint. Both have minimum purchase numbers so we can use extras for prizes/etc
 - Execs should be boosting events regularly to encourage attendance :)
 - Merch contest will be posted on class discord AKCESS channels
- Hoping to do friend-matching alongside mentorship program - ensuring better matches between mentors and mentees
 - that may introduce problems with participation since people are currently assigned a mentor rather than needing to sign up. This could be avoided if participation is still necessary but an optional-ish form would go out to mentees asking for interests, etc. and the possibility of 'choosing' a mentor with bios of each mentor available, but that may get confusing
 - Could be flipped - mentees fill out interest forms and mentors pick mentees who they think they'll mesh well with and relate to
 - May not matter who's matched with who, engagement is more important than personality matching. They're more meant for resource matching and general advice than friendship
 - Maisie will bring topic up to Lisa and Shannon this week

VP Academics

- Waiting until end of August/start of Sept to start working on initiatives, available to support other execs
- Will be contacting first year profs once profs are assigned to classes to share research interests, career paths, etc (makes them more approachable to first years :))

VP Community Outreach

- Looking into embassy and parliament tours
 - Dilki will let Annabelle know when parliament tours plan to resume
- Will look into environmental packaging options for merch
- Compiling mental health resource and general resource docs for website, plus pride resources for Comms