

Meeting: Tuesday July 13th, 6pm

Attendance (who's missing): Ben, Anson, Dilki

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|-----------------------|--|
| President | <ul style="list-style-type: none">- General Check-in with executives<ul style="list-style-type: none">- One thing that you are happy/excited about- AKCESS name change- AKC updates<ul style="list-style-type: none">- Cyclical Review Report with Lisa- Mentorship program feedback/planning |
| VP Finance | <ul style="list-style-type: none">- Budget |
| VP Coms | <ul style="list-style-type: none">- Website remodel- Engagement on Pride and Indigenous posts- Getting feedback- Graphics requests- Connecting first years to ACKESS |
| VP Social | <ul style="list-style-type: none">- Summer Merch |
| VP Academics | <ul style="list-style-type: none">- Updates |
| VP Community Outreach | <ul style="list-style-type: none">- Resources |
| Equity | <ul style="list-style-type: none">- Updates |

Minutes:

President

- AKCESS name change
 - Ig story w/ question box to get suggestions before August
 - Posts on other platforms to direct people to ig
 - August = vote on options
 - Method for voting (discuss w/ VP academic + Equity)
 - Keeping it short and easy
- Cyclical review of BPAPM program
 - 3rd party org that does entire review of PAPM program of what we do/don't like to improve
 - Look over what they wrote about AKCESS and added more context in June/July
- Mentorship program - AKC didn't start on this until August last year

VP Finance

- 2 different budgets w/ and w/o gala
- w/ gala
 - Sources of funding
 - Main = CUSA and AKC
 - Student govt and CU experience fund
 - But funding is only for one event

- More difficult
- Depends on events we plan on holding
 - Revisit budget in September
- All funds will go towards gala but also any portfolios we may have
 - Contact venue and ask how long they need for booking - do all non-monetary stuff before its confirmed
- goal = leave \$1000 for next year
 - Hard
- w/o gala
 - Basically the same, just not making as much total revenue
 - Leave a little more money for next year
- Next steps:
 - Confirm when funding applications are open
 - Contacting execs in August for a more finalized plan of what events we'll hold

VP Coms

- Everything organized for website remodel, just need materials from other execs to fill site (budget, minutes, etc)
- Will need to discuss process for posting minutes (what to remove for public access, who posts, etc)
 - Whoever takes meeting minutes should make sure everything is ready to publish, then download a PDF and send that to comms within 2 days after the meeting to put it on the website
- Master calendar on homepage, coms will need everyone to send notice of events at least **3 weeks in advance!**
- Will use exec posts from Instagram on website as well
- Tabs for resources - Annabelle should send resource docs for early August to be put on website
- Engagement for Pride and Indigenous History Month posts: a lot of story shares, more engagement than any other posts, so Coms plans to post other days/months in meaningful ways.
- Worries about feedback forms: concerned that anonymous and non-specific form will allow for excessive negative feedback, but non-anonymity may discourage people filling that out.
 - Can add disclaimer to form that any hate speech/etc will not be considered
- Please use graphic request group chat on messenger to stay organized and efficient
 - 3 week heads up for any graphic requests
- Email first years through Shannon introducing AKCESS and linking socials

VP Social

- Tote bags came in and bucket hats are ordered and on their way
- Repost and promote merch on personal socials as much as possible!!

VP Academics

- Cool ideas being planned through the summer

VP Community Outreach

- Mental health resource list is done for website

- CU, Ottawa, and Canada
- Pretty much done the Carleton services list

Equity

- July = make a post for disability pride month
 - Movies that accurately portray people with disabilities
 - Set up another meeting in the future